

# SWITCH KIT

AUTHORIZATION CODE TO CLOSE ACCOUNT



Complete this authorization to close accounts at other financial institutions and have funds transferred to your TENCU account. Print one authorization for each financial institution where you have accounts. Remember to destroy old checks, ATM cards, and

Date: \_\_\_\_\_

Financial institution: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_



Routing #    Account #    Check #

### TO WHOM IT MAY CONCERN:

*Please close my account(s) with your financial institution:*

Account # \_\_\_\_\_

Account # \_\_\_\_\_

Account Holder: \_\_\_\_\_

Account Holder: \_\_\_\_\_

**SEND A CHECK FOR THE REMAINING BALANCE(S) TO MY NEW CHECKING ACCOUNT AT:**

**TENCU**    Routing #    \_\_\_\_\_ 264080853

1400 8th Avenue, Nashville, TN 37203    Checking Account #    \_\_\_\_\_

*I have made arrangements to discontinue direct deposit and automatic withdrawal from my accounts at your financial institution.*

**CONTACT ME USING THE INFORMATION BELOW REGARDING ANY QUESTIONS OR CONCERNS:**

Account Holder 1 Signature: \_\_\_\_\_

Account Holder 2 Signature: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_